



**PROGRAMME
SPECIFICATIONS**

SESSION 2024/2025

BACHELOR OF SCIENCE (HUMAN RESOURCE DEVELOPMENT) WITH HONOURS (SHMRH)

SCHOOL OF HUMAN RESOURCE DEVELOPMENT & PSYCHOLOGY

**FACULTY OF SOCIAL SCIENCES
& HUMANITIES**

PREPARED BY

COORDINATOR SHMRH
Dr. Irza Hanie Abu Samah

VERIFIED BY

DIRECTOR SHMRH
Dr. Azlineer Sarip



DETAILS OF THE PROGRAMME

1. PROGRAMME NAME

Bachelor of Science (Human Resource Development) with honours

2. FINAL AWARD

Bachelor of Science (Human Resource Development) with honours

5. PROGRAM CODE

TP09 (SHMRH)

NO. OF SEMESTER

FULL TIME	PART TIME
8	10

NO. OF WEEKS

FULL TIME	PART TIME
14	14

3. AWARDING INSTITUTION

4. TEACHING INSTITUTION

UTM

6. PROFESSIONAL OR STATUTORY BODY OF ACCREDITATION

N/A

7. LANGUAGE(S) INSTRUCTION

Bahasa Malaysia and English

8. MODE OF STUDY

Conventional

9. MODE OF OPERATION

Self-Govern

10. STUDY SCHEME

Full-time/ Part-time

11. STUDY DURATION

Minimum: 4 yrs (FT) / 5 yrs (PT)
Maximum: 6 yrs (FT) / 10 yrs (PT)



ENTRY REQUIREMENT

**(A) MATRICULATION /
FOUNDATION OF SCIENCE
([HTTPS://ADMISSION.UTM.MY/FILES/2020/02/LEPASAN
MATRIK-ASASI.PDF](https://admission.utm.my/files/2020/02/lepasan-matrik-asasi.pdf) RETRIEVED
ON 20/09/2020)**

PROGRAM SPECIAL REQUIREMENTS

- Obtained at least Grade B (3.00) at the Matriculation / Foundation level in the following subjects: -
 - Mathematics / Physics / Engineering Physics / Biology / Computer Science / Computing and any ONE (1) other subject; and
- Obtained at least credit (GRADE C) at SPM level in the following subjects: -
 - Mathematics; and
- Obtained at least level 2 (Band 2) in MUET test

GENERAL UNIVERSITY REQUIREMENTS

- Passed Sijil Pelajaran Malaysia (SPM)/equivalent with credit (Grade C) in Bahasa Melayu / Bahasa Malaysia or credit in Malay / Bahasa Malaysia July Paper; and
- Passed KPM Matriculation / UM Science Foundation / UiTM Foundation with a minimum CGPA of 2.00; and
- Obtained at least Level 1 (Band 1) in the Malaysian University English Test (MUET).



Note: Open to the Following Candidates: KPM Matriculation Science Stream, KPM Matriculation Technical Stream, UM Science Foundation, UiTM Engineering Foundation, UiTM Science Foundation & UTM Science Foundation



ENTRY REQUIREMENT

([HTTPS://ADMISSION.UTM.MY/FILES/2020/02/LEPASAN](https://admission.utm.my/files/2020/02/lepasan)
(B) SIJIL TINGGI PELAJARAN MALAYSIA (STPM)


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PROGRAM SPECIAL REQUIREMENTS

- Passed STPM with at least Grade B (NGMP 3.00) in the following subjects:

- Mathematics M or Mathematics T / Economics / Accounting / Business Studies / Physics / Information and Communications Technology / History / Visual Arts / Biology; and
- Any one (1) other subject except General Studies; and
- Obtained at least credit (GRADE C) at SPM level in the following subjects:
 - Mathematics; and
 - Obtained at least level 2 (Band 2) in MUET test.

GENERAL UNIVERSITY REQUIREMENTS

- Passed Sijil Pelajaran Malaysia (SPM)/equivalent with credit in Bahasa Melayu / Bahasa Malaysia or credit in Malay / Bahasa Malaysia July Paper; and
 - Pass the Malaysian Higher School Certificate (STPM) Examination with at least:
 - Grade C (NGMP 2.00) General Studies subject; and
 - Grade C (NGMP 2.00) in two (2) other subjects.or Passed with a minimum of Jayyid Jiddan in Sijil Tinggi Agama Malaysia (STAM); and
 - Obtained at least Level 1 (Band 1) in the Malaysian University English Test (MUET).
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ENTRY REQUIREMENT

(C) DIPLOMA
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20/09/2020)

PROGRAM SPECIAL REQUIREMENTS

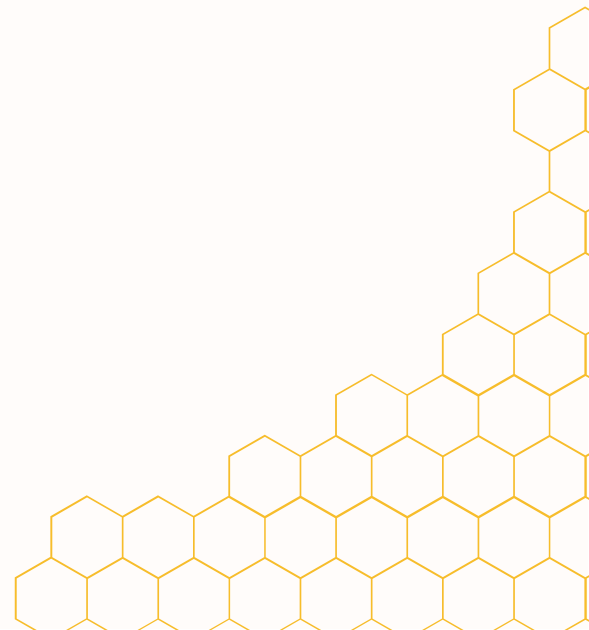
- Possess a Diploma or other qualification recognized by the Government of Malaysia and certified by the UTM Senate; and
- Obtained at least a CGPA of 2.70 or have at least two (2) years of work experiences in related fields for candidates with a CGPA of less than 2.70; and
- Obtained at least credit (Grade C) at SPM level in the following subjects:
 - Mathematics or Obtained at least Grade C at the Diploma level in one of the Mathematics subjects; and
 - Obtained at least level 2 (Band 2) in MUET test.

GENERAL UNIVERSITY REQUIREMENTS

- Passed Sijil Pelajaran Malaysia (SPM)/equivalent with credit in Bahasa Melayu / Bahasa Malaysia or credit in Malay / Bahasa Malaysia July Paper; and
- Possess a Diploma or other qualification recognized as equivalent by the Government of Malaysia and approved by the IPTA Senate; and
- Obtained at least Level 1 (Band 1) in the Malaysian University English Test (MUET).

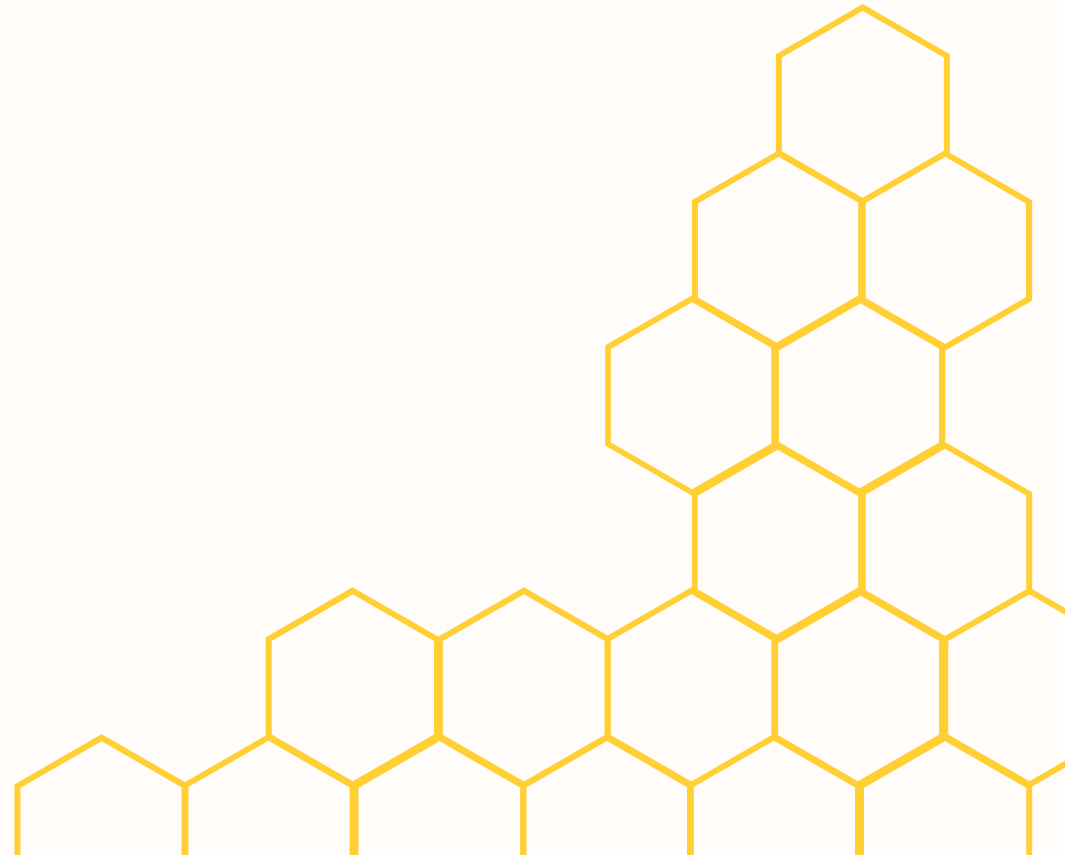


***Note: Candidates are required to upload the complete examination results during the Diploma (from the first semester to the final semester) and a copy of the Diploma or graduation confirmation letter through the online UPU system. The year of admission and the actual period of study are subject to credit exemption approved by UTM.**





PROGRAM EDUCATIONAL OBJECTIVES

- I. TO PRODUCE GRADUATES WHO ARE COMPETENT IN THE AREAS OF HUMAN RESOURCES.
 - II. TO PRODUCE GRADUATES WHO ARE COMPETENT AS HRD PRACTITIONERS.
 - III. TO PRODUCE GRADUATES WHO HAVE THE POTENTIAL TO BECOME THE MANAGERS OR LEADERS IN THE ORGANIZATION.
 - IV. TO PRODUCE GRADUATES WHO ARE COMPETENT COMMUNICATORS AND NEGOTIATORS ACROSS DIFFERENT CULTURES AND AUDIENCES IN THE ORGANIZATION.
 - V. TO PRODUCE GRADUATES WHO HAVE THE POTENTIAL TO BECOME THE CHANGE AGENTS IN THE ORGANIZATION BY RESPONDING AND ADAPTING TO CHANGING ENVIRONMENTS.
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Program Learning Outcomes (based on MQA 2.0)

**At the of the program,
student will be able to**

PLO1: describe advanced and comprehensive, theoretical and technical knowledge and demonstrate relevant skills in the field of human resource development.

PLO2: demonstrate intellectual independence in the application of knowledge by applying critical, analytical and evaluation skills in the field of human resource development.

PLO3: apply a range of practical methods and procedures to solve for essentials problems in the field of human resource development.

PLO4: work together with different people in diverse learning and working communities.

PLO5: convey ideas both in written and oral formats in a well-structured manner using appropriate forms of presentation, confidently, accurately and coherently in appropriate context to a diverse range of audiences.

PLO6: use a broad range of digital information, media and technology applications in completing relevant tasks.

PLO7: use a combination of numerical and graphical data in completing relevant tasks.

PLO8: show autonomy, leadership and responsibility in working towards pre-determined goals and outcomes.





PLO9: engage effectively in self-directed lifelong learning and professional development.

PLO10: demonstrate an appreciation of entrepreneurial competency in the context of socio-political economic and cultural issues.

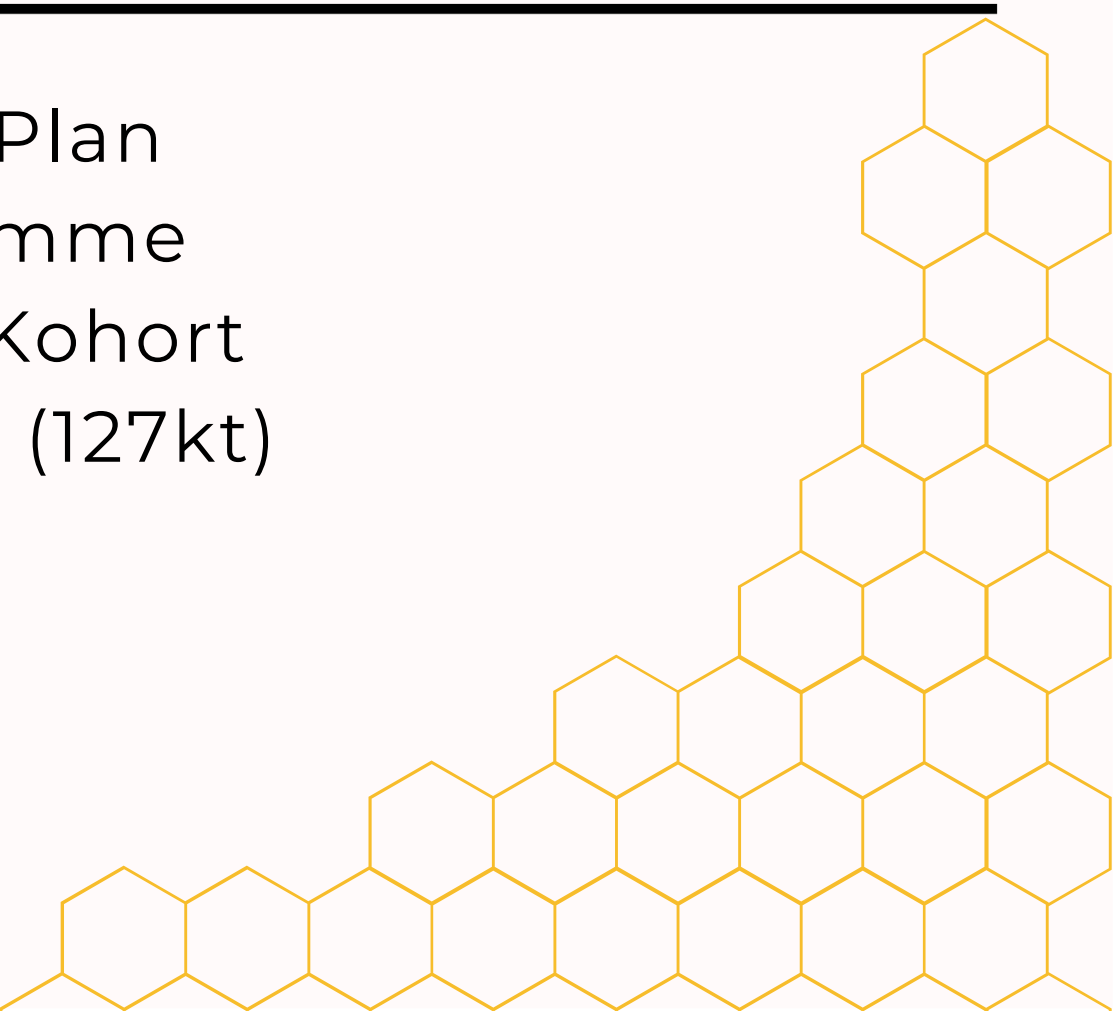
PLO11: demonstrate adherence to ethical issues and act professionally in a variety of social and professional environment through deep understanding of local and global issues.



Award requirements:
To graduate students should:

-  Achieve a total of 127 credit hours with a minimum CPA of 2.0.
-  Pass the Industrial Training (equivalent to 12 credit hours).
-  Complete and pass the Undergraduate Final Year Project (equivalent to 6 credit hours).
-  Complete and pass five (5) UTM PSC Courses

Study Plan
Programme
SHMRH Kohort
20242025 (127kt)



SEMESTER 1			SEMESTER 2		
Code	Course	Credit	Code	Course	Credit
SHMR 1013	Principles of HRD	3	SHMR 1023	Adult Learning	3
SHMR 1063	Introduction to Management	3	SHMR 1033	Human Resource Planning	3
SHMR 1073	Introduction to OB	3	SHMR 1053	Organizational Communication	3
SHMR 1083	Introduction to HRM	3	SHMR 1093	Needs Assessment in HRD	3
ULRS1182	Penghayatan Etika & Peradaban (Local student)	2	ULRS1032	Integriti dan Anti Rasuah	2
UHLM 1012 (International)	Malay Language for Communication 2 (international student)	2	SHMR 2093	Learning & Development technologies	3
			UHLB1112	English Communication Skills <small>(for Local MUET Band 1, 2, 3 and 3.5 for International IELTS 5.5 < /TOEFL iBT 60< /Linguaskill 160 < /PTE 51 <)</small>	2
Total Credits		14	Total Credits		17

YEAR 2 (2024/2025)

SEMESTER 1			SEMESTER 2		
Code	Course	Credit	Code	Course	Credit
SHMR 2023	Instructional Design	3	SHMR 2083	Career Development	3
SHMR 2033	Industrial Relations Law	3	SHMR 2053	Statistic for Social Science	3
SHMR 2103	Safety And Health at Work	3	SHMR 2073	Employee Relations	3
SHMR 2113	Cross-cultural Management	3	XXXXxxx 3	Elektif Bebas	3
ULRS 1022	Falsafah & Isu Semasa	2	ULRF 2XX2	Pembelajaran Servis & Penglibatan Komuniti	2
UHLB 2122	Kemahiran Komunikasi Profesional 1	2	SHMR 3XX3	Elective III (telah di swap dengan Foreign Language Elective)	3
Total Credits		16	Total Credits		17

YEAR 3 (2024/2025)

SEMESTER 1			SEMESTER 2		
Code	Course	Credit	Code	Course	Credit
SHMR 3013	Program Evaluation	3	SHMR 3133	Performance Management System and Employee Development	3
SHMR 3033	Introduction to Research Methods	3	SHMR 3143	Finance for HRD	3
SHMR 3023	Human Resource Information System	3	SHMR 3042	Undergraduate Project (Proposal)	2
SHMR/ SHMY 3XX3	Elective I	3	SHMR/ SHMY 3XX3	Elective IV	3
SHMR 3XX3	Elective II	3	SHMR 3153	Ethics and Social Responsibility	3
ULRS3032	Keusahawanan dan Inovasi	2	UHLX1112	Komunikasi Bahasa Asing	2
			UHLB 3132	Kemahiran Komunikasi Profesional 2	2
Total Credits		17	Total Credits		18



YEAR 4 (2024/2025)

4034 SEMESTER 1			SEMESTER 2		
Code	Course	Credit	Code	Course	Credit
SHMR 4013	Organizational Development	3	SHMR 4028	Industrial Training (Practical)	8
SHMR 4023	Consultancy for HRD	3	SHMR 4034	Industrial Training (Report)	4
SHMR 4014	Undergraduate Project (Report)	4			
SHMR 4033	Compensation and Benefit	3			
SHMR 3073	Training Management	3			
Total Credits		16	Total Credits		12
TOTAL CREDITS					127





Components	MQRequirements (Credits)	MQRequirements (Percentage)	Coursesoffered (Credits)	Coursesoffered (Percentage)
Compulsory Modules(University General Courses)	12-15	10-12	16+3	17.5
Core	48-72	40-60	51	38.9
Specialization	30-54	25-45	33	25.2
Elective	12-18	10-15	12	9.2
Industrial Training	0-12	0-10	12	9.2
Total Credit Hours for Graduation			127	100

Program structures and features, curriculum and award requirements. The course is offered in full-time mode and based on 2 semesters for each academic year. The subjects are distributed and sequenced according to the level of knowledge i.e basic to advance. Assessment of students' performance is based on formative and summative evaluation conducted throughout each semester. The eighth semester is used for industrial training

University General Courses (16+3)

GENERAL COURSES		
Code	Course	Credit
ULRS 1182	Penghayatan Etika & Peradaban (Local student)	2
UHLM 1012	Malay Language for Communication 2 (International student)	2
ULRS1032	Integriti dan Anti Rasuah	2
ULRS 1022	Falsafah & Isu Semasa	2
UHLB 2122	Kemahiran Komunikasi Profesional 1	2
XXXXxxx3	Elektif Bebas	3
ULRF 2XX2	Pembelajaran Servis & Penglibatan Komuniti	2
ULRS3032	Keusahawanan dan Inovasi	2
UHLX1112	Komunikasi Bahasa Asing	2
UHLB 3132	Kemahiran Komunikasi Profesional	2
		16+3

Core (51 Credits)

Code	Course Name	Credits
SHMR 1063	Introduction to Management	3
SHMR 1033	Human Resource Planning	3
SHMR 1053	Organizational Communication	3
SHMR 1073	Introduction to Organizational Behaviour	3
SHMR 1083	Introduction to Human Resource Management	3
SHMR 2033	Industrial Relations Law	3
SHMR 2053	Statistic for Social Science	3
SHMR 2073	Employment Relations	3
SHMR 2113	Cross-Cultural Management	3
SHMR 2103	Safety And Health at Work	3
SHMR 3023	Human Resource Information System	3
SHMR 3033	Introduction to Research Methods	3
SHMR 3133	Performance Management System and Employee Development	3
SHMR 3153	Ethics & Social Responsibility	3
SHMR 3042	Undergraduate Project (Proposal)	2
SHMR 4014	Undergraduate Project (Report)	4
SHMR 4033	Compensation & Benefit	3

Specialization (33 Credits)

Code	Name	Credit Hours
SHMR 1013	Principles of HRD	3
SHMR 1023	Adult Learning	3
SHMR 1093	Needs Assessment in HRD	3
SHMR 2023	Instructional Design	3
SHMR 2083	Career Development	3
SHMR 2093	Learning & Development Technologies	3
SHMR 3013	Program Evaluation	3
SHMR 3073	Training Management	3
SHMR 3143	Finance for HRD	3
SHMR 4013	Organizational Development	3
SHMR 4023	Consultancy for HRD	3

Industrial Training (12 Credits)

Code	Name	Credit Hours
SHMR 4028	Industrial Training (Practical)	8
SHMR 4034	Industrial Training (Report)	4

Elective (12 Credits)

Code	Course Name	Credits
SHMR/SHMY 3xx3 (Elective I), Semester 1, Year 3		
SHMY 3043	Behaviour Modification	3
SHMR 3193	Strategic Planning	3
SHMR 3xx3 (Elective II), Semester 1, Year 3		
SHMR 3163	Industrial Counseling	3
SHMR 3173	Creativity and Innovation in Organization	3
Elective III Year 2 Semester 2, Sem 2		
SHMR 3083	Industrial supervision	3
SHMR 3183	Leadership	3
SHMR/SHMY 3xx3 (Elective IV), Semester II, Year 3		
SHMR 3093	Negotiation skill	3
SHMY 2023	Industrial Psychology	3
SHMR 3123	HRD from Islamic perspective	3

SHMRH CHART



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THANK YOU

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