



COURSE INFORMATION

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School/Faculty:	Language Academy, Faculty of Social Sciences and Humanities		
Program name:	Undergraduate Programs		
Course code:	UHLB 1112	Academic Session/Semester:	2024/2025/2
Course name:	ENGLISH COMMUNICATION SKILLS	Pre/co requisite (course name and code, if applicable):	-
Credit hours:	2		

Course synopsis	<p>This English course is designed to reinforce and enhance students' existing English Language skills to enable them to communicate better in their current surrounding (higher education setting). Through guided and independent learning activities, students will develop their skills in reading, listening, writing as well as speaking. At the end of the course, students should be able to recognise relevant information in texts on topics of interest. Students should also be able to write on familiar topics. Additionally, this course will provide students with opportunities to enhance their listening and speaking skills.</p>			
Course coordinator (if applicable)	SHALINI SRIKA A/P BALA			
Course lecturer(s)	Name	Office	Contact no.	E-mail
	<i>Teaching staff of Language Academy</i>	<i>D05 & D06</i>	<i>012-4735153</i>	shalinisrika@utm.my

Mapping of the Course Learning Outcomes (CLO) to the Programme Learning Outcomes (PLO), Teaching & Learning (T&L) methods and Assessment methods:

No.	CLO*	PLO **(MQF Cluster Code)	***Taxonomie s and ****generic skills	T&L methods	*****Assessment methods
CLO1	Read straightforward factual texts on subjects related to their field of interest with a satisfactory level of comprehension.	PLO 5 (C3C)	P4, CS1	Active Learning	Two Online Reading Quizzes (40%)
CLO2	Produce straightforward texts on a range of familiar subjects within their field of interest, by linking a series of shorter discrete elements into a linear sequence	PLO 5 (C3C)	P4, CS1	Project- based learning	Paragraph Writing (20%)
CLO3	Give a simple description or presentation of people, living or working conditions, daily routines, likes/dislikes, etc. as a short series of simple phrases and sentences linked into a list.	PLO 5 (C3C)	P5, CS2	Active learning	Video (YouTube) project (20%)
CLO4	Understand phrases and expressions related to areas of most immediate priority (e.g. very basic personal and family information, shopping, local geography, employment), provided people articulate clearly and slowly.	PLO 5 (C3C)	P5, CS3	Blended learning	Online Listening Quizzes (20%)

32

16

16

16

This is the basic mapping required for the CI. Any added information is allowed (extra columns for weight or other elements) provided this is made consistent for all CI at program/school/faculty level.

*Up to 5 CLO

Refer ***Taxonomies of Learning and *****UTM's Graduate Attributes for UG and Generic Skills for PG, where applicable for measurement of outcomes achievement

*****T – Test; Q – Quiz; HW – Homework; Asg – Assignment; PR – Project; Pr – Presentation; F – Final Exam etc.

****MQF Cluster Code**

C1 = Knowledge & Understanding, **C2** = Cognitive Skills, **C3A** = Practical Skills, **C3B** = Interpersonal Skills, **C3C**= Communication Skills, **C3D** = Digital Skills, **C3E** = Numeracy Skills, **C3F** = Leadership, Autonomy & Responsibility, **C4A** = Personal Skills, **C4B** = Entrepreneurial Skills, **C5** = Ethics & Professionalism

Details on Innovative T&L practices:

No.	Type	Implementation
1	Active learning	Conducted through in-class activities
2	Project-based learning	Web-based Project
3	Blended learning	Online instructional videos on reading skills as well as writing mechanics and language skills practices are available for students to access at https://myline.utm.my/moodle282/ and https://elearning.utm.my

Transferable skills (generic skills learning in course of study which can be useful and utilised in other settings) :

Team working
Written communication

Student learning time (SLT) / Effective Learning Time (ELT) details:

			Learning and Teaching Activities	
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Week/ Meeting	Course Content Outline and Subtopics	CLO*	Face-to-Face (F2F)								Non F2F Independent Learning		TOTAL SLT
			Physical				Online (Synchronous)				Online (Asynchronous)	Others	
			L	T	P	O	L	T	P	O			
Week 1	1. Introduction 2. Course Briefing 3. Talk about self and interests	3					1			1			2
Week 2	1. Introduction 2. Course Briefing 3. Talk about self and interests	3					1			1			2
Week 3	1. Reading Input and Practice 2. Listening Input and Practice 3. Briefing and Input: • Video (YouTube) Project (20%) • Paragraph Writing (20%)	1,4					1			1	1	1	4
Week 4	1. Reading Input and Practice 2. Writing Input and Practice	1,2	1			1					1	2	5
Week 5	1. Listening Input and Practice 2. Start of Online Listening Quizzes (20%)	1,4	1			1					1	3	6
Week 6	1. Reading Input and Practice 2. Online Reading Quiz 1 (20%)	1	1			1						1	3
Week 7	1. Speaking Input and Practice 2. Writing Input and Practice 3. Sharing session of progress of Video (YouTube) project	2,3	1			1					1	3	6

Week 8	SEMESTER BREAK (5 MAY 2025- 11 MAY 2025)												
Week 9	1.Speaking Input and Practice 2. Writing Input and Practice	2,3	1			1					1	2	5
Week 10	1.Reading Input and Practice 2.Sharing session of progress of Video (YouTube) project	1	1			1					1	2	5
Week 11	1.Reading Input and Practice 2. Listening Input and Practice 3. Online Reading Quiz 2 (20%)	1,4	1			1					1	1	4
Week 12	1.Speaking Input and Practice 2. Listening Input and Practice	3,4	1			1					1	2	5
Week 13	1.Reading Input and Practice 2. Writing Input and Practice	1,2	1			1					1	1	4
Week 14	1.Speaking Input and Practice 2. Listening Input and Practice	3,4	1			1						2	4
Week 15	1.Reading Input and Practice 2. Writing Input and Practice •Submission of Video (YouTube) Project (20%)- Week 14 •Due of Online Listening Quizzes (15%)- Week 15 •Submission of Paragraph Writing (20%)- Week 15	1,2	1			1						3	5
											SUB-TOTAL SLT :		60

Continous Assessment		%	Face-to-Face (F2F)		NF2F Independent Learning for Assessment		TOTAL SLT
			Physical	Online (Synchronous)	Online (Asynchronous)	Others	
1	Two Reading Quizzes (Online)	40			2	2	4
2	Video YouTube Project	20			1	6	7
3	Paragraph Writing	20			1	3	4
4	Online Listening Quizzes	20			2	3	5
5							0
SUB-TOTAL SLT :							20

Summative Assessment		%	Face-to-Face (F2F)		NF2F Independent Learning for Assessment		TOTAL SLT
			Physical	Online (Synchronous)	Online (Asynchronous)	Others	
1							0
2							0
3							0
4							0
5							0
SUB-TOTAL SLT :							0
SLT for Assessment:							20
GRAND TOTAL SLT:							80

A	% SLT for F2F Physical Component	27.50
B	% SLT for Online & Independent Learning Component :	72.50
C	%SLT for Online Component:	26.25
D	% SLT for All Practical Component:	0.00
D1	% SLT for F2F Physical Practical Component:	0.00
D2	% SLT for F2F Online Practical Component:	0.00
Please tick (/) if this course is Industrial Training/ Clinical Placement/ Practicum using 50% of Effective Learning Time (ELT)		

	40	40	20
21	8.4	8.4	4.2

Identify special requirement or resources to deliver the course (e.g.,software,nursery, computer lab, simulation room etc)
Instagram, Facebook, YouTube, MyLine, Vital Source

References (include required and further readings, and should be the most current)
Life Pre-Intermediate Dummett, J.H.H.S. P. (2018). Life Pre-intermediate, 2/e (British English) (2nd Edition). Cengage Learning NGL.
Online: http://elearning.utm.my http://myline.utm.my

Other additional information (if applicable)
Academic honesty and plagiarism: (Below is just a sample)

Assignments are individual tasks and NOT group activities (UNLESS EXPLICITLY INDICATED AS GROUP ACTIVITIES)
Copying of work (texts, simulation results etc.) from other students/groups or from other sources is not allowed. Brief quotations are allowed and only if acknowledged as such. Existing texts should be reformulated with students' own words used to explain what they have read. It is not acceptable to retype existing texts and just acknowledge the source as a reference. Be warned: students who submit plagiarised work will obtain a mark of zero for the assignment and disciplinary steps may be taken by the Faculty. It is also not ethical and unacceptable to get your work done by someone or to do someone else's work, to lend your work to other students or to make your work available for others to copy.

Other additional information (if applicable)

Nil.

Disclaimer:

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$ELT = (\text{Theory} + \text{Industrial Guidance} + \text{Assessment}) \times 50\%$

Total of credit for LI/Practical = $ELT/40$ Notional Hours

Note: For ODL Programme : Courses with mandatory practical requirement imposed by programme standards or any related standards can be exempted from complying to the minimum 80% ODL delivery rule in the SLT.

Prepared by:

Name: SHALINI SRIKA A/P BALA

Signature: 

Date: 10/3/2025

Certified by:

Name:

Signature:

Date:

