

COURSE INFORMATION

Department/ Faculty:	Language Academy, Faculty Of Social Sciences And Humanities	Page:	1 of 6
Course code:	ULAB1122	Academic Session/Semester:	2020/2021-3
Course name:	Academic English Skills	Pre/co requisite (course name and code, if applicable):	Null
Credit hours:	6 Meetings (42 Hours)		

Course synopsis	This course prepares students with the relevant skills needed for academic situations. It focuses on developing students' ability to understand academic texts and develop their receptive and productive skills through student-centred activities in academic situations. This includes reading academic texts, making notes, writing clearly and coherently, and participating in class discussions. Additionally, enrichment grammar activities are also incorporated to integrate the skills and knowledge. At the end of this course, students should be able to transfer the acquired skills into their academic activities.			
Course coordinator (if applicable)	HAFILAH ZAINAL ABIDIN			
Course lecturer(s)	Name	Office	Contact no.	E-mail
	Teaching staff of Language Academy, UTM	D05 & D06	Ext 31798	m-hafila@utm.my

Mapping of the Course Learning Outcomes (CLO) to the Programme Learning Outcomes (PLO), Teaching & Learning (T&L) methods and Assessment methods:

No.	CLO	PLO (ICGPA CODE)	Weight (%)	*Taxonomies & **generic skills*	T&L methods	***Assessment methods
1	Analyse academic texts		55	CS1,CS2, CS3	Lecture, active learning	Q (Quizes – 30%), T (Test – 30%)
2.	Compose clear, organised and coherent writing		10	CS1	Lecture, active learning	T (Essay Writing – 15%) T (Summary -5%)
3.	Communicate ideas orally with confidence and fluency		15	CS2	Lecture, active learning	T (Group Discussion – 15%)
4.	Use self-access learning materials for language development		20	CS3	Self-access/ Blended learning	Q (MyLinE – 5%)
Refer *Taxonomies of Learning and **UTM's Graduate Attributes, where applicable for measurement of outcomes achievement						
***T – Test; Q – Quiz; HW – Homework; PR – Project; Pr – Presentation; F – Final Exam etc.						

Prepared by:	Certified by: SPACE Coordinator
Name: HAFILAH BINTI ZAINAL ABIDIN	Name: Pn HALIZA JAAFAR
Signature: <i>hafilah</i>	Signature: <i>halizajjaafar</i>
Date: JULY 2021	Date: JULY 2021

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Details on Innovative T&L practices:

No.	Type	Implementation
1.	Active learning	Conducted through in-class activities, discussion, presentation and debate.
2.	Blended Learning	Supported by online instructional activities via MyLinE website (https://myline.utm.my) and Q skills website (https://iq.ouponlinepractice.com). Students could get access to online quizzes and learning materials which are relevant with the course content.

Weekly Schedule:

Meeting 1	<p>Introduction to the course Unit Theme: Sociology (Unit 1) <u>Speaking</u></p> <ul style="list-style-type: none"> Quick discussion: What makes someone admirable? <p><u>Reading & vocabulary skills</u></p> <ul style="list-style-type: none"> Previewing and predicting a text Identifying the text purpose and the main ideas Making notes using a chart/table Identifying meaning of words from the context <p><u>Writing</u></p> <ul style="list-style-type: none"> Organizing and developing an essay Using transition words in writing
Meeting 2	<p>Unit Theme: Consumer Behaviour (Unit 2) <u>Speaking</u></p> <ul style="list-style-type: none"> Quick discussion: What makes you want to buy something? <p><u>Reading and vocabulary</u></p> <ul style="list-style-type: none"> Highlighting and annotating a text to identify important ideas Identifying the text purpose and the main ideas Using a cluster diagram to organise ideas Identifying word's synonyms and collocation <p><u>Writing</u></p> <ul style="list-style-type: none"> Writing a descriptive essay. <p>Unit Theme: Developmental Psychology (Unit 3) <u>Speaking</u></p> <ul style="list-style-type: none"> Quick discussion: What important lessons do we learn as children? <p><u>Reading and Vocabulary</u></p> <ul style="list-style-type: none"> Making inferences Understanding prefixes and suffixes <p>ASSESSMENT (QUIZ 1): UNIT 1 OR 2 (Q: Skills for Success RW4)</p>

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Meeting 3	<p>Unit Theme: Nutritional Science (Unit 5) <u>Speaking</u></p> <ul style="list-style-type: none"> • Quick discussion: Should science influence what we eat? <p><u>Reading and vocabulary</u></p> <ul style="list-style-type: none"> • Understanding writer's stance • Recognising bias in a text <p>Unit Theme: Education (Unit 6) <u>Speaking</u></p> <ul style="list-style-type: none"> • Quick discussion: Does school prepare you for work? <p><u>Reading & vocabulary</u></p> <ul style="list-style-type: none"> • Using an outline to understand how text is organised • Understanding word forms <p><u>Writing</u></p> <ul style="list-style-type: none"> • Writing a summary • Understanding reported speech <p>ASSESSMENT: SUMMARY WRITING (10%) ASSESSMENT (QUIZ 2): UNIT 3 OR 5 (Q: Skills for Success RW4)</p>
Meeting 4	<p>Unit Theme: Anthropology (Unit 7) <u>Speaking</u></p> <ul style="list-style-type: none"> • Quick discussion: Is discovery always a good thing? <p><u>Reading and vocabulary</u></p> <ul style="list-style-type: none"> • Understanding the purpose of quoted speech • Identifying root words <p>Unit Theme: Psychology (Unit 8) <u>Speaking</u></p> <ul style="list-style-type: none"> • Quick discussion: Why is it important to play? • Language Expressions in a Group Discussion <p><u>Reading and vocabulary</u></p> <ul style="list-style-type: none"> • Understanding counter-arguments and refutations • Collocations with prepositions <p><u>Writing</u></p> <ul style="list-style-type: none"> • Writing a persuasive essay • Understanding adverb clauses of concession <p>❖ ASSESSMENT (QUIZ 3): UNIT 6 OR 7 (Q: Skills for Success RW4)</p>
Meeting 5	<p>Unit Theme: Anthropology (Unit 4) <u>Speaking</u></p> <p>Quick discussion: How important is to write by hand?</p>

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	<u>Reading and vocabulary</u> <ul style="list-style-type: none"> Understanding compare and contrast organisation Using the dictionary to distinguish between homonyms <p>❖ ASSESSMENT: ESSAY WRITING</p> <ul style="list-style-type: none"> ▪ Outline (5%) ▪ Essay (10%) <p>❖ ASSESSMENT (QUIZ 4 – UNIT 8)</p>
Meeting 6	<p>❖ (ASSESSMENT: GROUP DISCUSSIONS (15%))</p> <p>❖ TEST (30%) – End of class</p>

NOTE: MyLinE assessment is done throughout the semester. Please check the date from MyLinE team.

Transferable skills (generic skills learned in course of study which can be useful and utilised in other settings):

Skills to analyse reading texts, to discuss and to respond in oral and written forms.

Student learning time (SLT) details:

Distribution of Student Learning Time (SLT) Course content outline					Teaching and Learning Activities		TOTAL SLT
	Guided Learning (Face to Face)				Guided Learning Non-Face to Face	Independent Learning Non-Face to face	
CLO	L	T	P	O			
CLO 1	15h			2h	10h	17h	44h
CLO 2	3h				3h	2h	8h
CLO3	4h				2h	6h	12h
CLO4	6h				2h	8h	16h
Total SLT	28h			2h	17h	33h	80h

Continuous Assessment		PLO	Percentage	Total SLT
1	4 X quizzes		30 %	
2	Summary Writing		10%	
3	Essay Writing		10%	
4	Group Discussion		15%	
5	Self-access (MyLinE)		5%	
6	Tests		30%	
Final Assessment			Percentage	Total SLT

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Grand Total SLT	80h
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Special requirement to deliver the course (e.g.: software, nursery, computer lab, simulation room):

Lecture room with computer and LCD Computer/Language Laboratory
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Learning resources:

<p>Text book (if applicable) Daise, D., & Norloff, C. (2015). <i>Q: Skills for success: Reading and Writing: With online practice</i>. Oxford: Oxford University Press</p> <p>Main references Aiken, L.R. & Groth-Marnat, G. (2015). <i>Psychological testing and assessment</i>. Ed. ke-12. Boston, MA: Pearson Education Group, Inc. Cohen, R.J (2010). <i>Psychological testing and assessment : an introduction to tests and Measurement</i>. 7th edition. Boston : McGraw-Hill Higher Education Hanna, G.S. dan Dettmer, P.A. (2014). <i>Assessment for effective teaching: using context – Adaptive planning</i>. Boston: Pearson-Allan and Allyn & Bacon. Hogan, T. P. (2013) <i>Educational assessment A practical introduction</i> Jon Wiley & Sons, Inc. USA Joughin, G, (2015). <i>Assessment, learning and judgement in higher education</i>. Australia :Springer</p> <p>Online Platforms: 1. http://elearning.utm.my 2. https://iq.ouonlinepractice.com 3. https://myline.utm.my</p>
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Academic honesty and plagiarism:

<p>Copying of work (texts, simulation results etc.) from other students/groups or from other sources is not allowed. Brief quotations are allowed and then only if indicated as such. Existing texts should be reformulated with your own words used to explain what you have read. It is not acceptable to retype existing texts and just acknowledge the source as a reference. Be warned: students who submit copied work will obtain a mark of zero for the assignment and disciplinary steps may be taken by the Faculty. It is also unacceptable to do somebody else's work, to lend your work to them or to make your work available to them to copy.</p>

Other additional information (Course policy, any specific instruction etc.):

Lecturers are to encourage students to do online self-access practices for each unit on www.iqonlinepractices.com .
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Disclaimer:

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