







Course Outline

Department & Faculty: Language Academy	Page 1 of 5					
Code and Subject Name: ULAB 6120 Listening & Speaking Skills for Postgraduates Total lecture hours : 3 hours x 14 weeks = 42 hours	Semester: I Academic session: 2017/2018					
Lecturer: Graduate Faculty of Language Academy Coordinator: Dr. Rohani Othman Tel no: 07-553 1785 Email: rohaniothman@utm.my Pre-requisite: IELTS 5.5 ELS 107						
SYNOPSIS: English for Postgraduate is divided into three separate courses; Listening and Speaking Skills for Postgraduates, Reading Skills for Postgraduates and Writing Skills for Postgraduates. This course focuses on the skills of listening to academic lectures and talks, as well as aspects of style and structure. It also focuses on speaking skills such as participating in seminars and panel discussion, and giving academic presentations. It covers key communication strategies for these contexts, and provides practice in appropriate language use. By the end of the course students should be able to discuss topics and present their ideas effectively.						
LEARNING OUTCOMES: By the end of the course, students should be able to:						
No	Course learning outcome	Course Learning Outcome(s) addressed	Learning Taxonomy & KI Addressed	Assessment methods		
1.	Deliver an impromptu speech using appropriate language and expressions	CS1, CS3	C3	Impromptu Speech		
2.	Deliver academic presentation.	CS3	C3	Proposal Presentation Academic Presentation		
3.	Extract and react to information in academic speech	CS1	C3	Listening Test		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Prepared by: Name: Dr. Rohani Othman Signature:  Date: September 2017 </td> <td style="width: 50%; vertical-align: top;"> Certified by: Deputy Dean (Academic) Name: Assoc. Prof. Dr. Faizah Mohamad Nor Signature:  <div style="text-align: center;"> ASSOC. PROF. DR. FAIZAH BINTI MOHAMAD NOR Deputy Dean (Academic & Student Development) Language Academy UTM Johor Bahru </div> </td> </tr> </table>					Prepared by: Name: Dr. Rohani Othman Signature:  Date: September 2017	Certified by: Deputy Dean (Academic) Name: Assoc. Prof. Dr. Faizah Mohamad Nor Signature:  <div style="text-align: center;"> ASSOC. PROF. DR. FAIZAH BINTI MOHAMAD NOR Deputy Dean (Academic & Student Development) Language Academy UTM Johor Bahru </div>
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STUDENT LEARNING TIME

Teaching and Learning Activities	Student Learning Time (hours)
1. Face-to-Face Learning	
a. Lecture-Centred Learning	40
i. Lecture	
b. Student-Centred Learning (SCL)	10
i. Laboratory	
ii. Student-centred learning activities –Active Learning, Project Based Learning	
2. Self-Directed Learning	
a. Non face-to-face learning or student-centred learning (SCL) such as manual, assignment, module, e-Learning, MyLinE etc.	20
b. Revision	20
c. Assessment Preparations	24
3. Formal Assessment	
a. Continuous Assessment	6
Total (SLT)	120

Teaching Methodology
Lecture, Discussion, Consultation, Independent Study.

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WEEKLY SCHEDULE		
WEEK	TOPIC	
Weeks 1-2	: Overview of the course, expectations and assessments Effective listening to lectures <ul style="list-style-type: none"> Listening to introduction and signposting language to understand a lecture. Establishing keywords and themes from introduction Note-taking: evaluating different note-taking techniques	
Weeks 3-4	: Listening critically and evaluating an argument Note-taking: using different techniques Summarizing key concepts from oral sources.	
	LISTENING TEST 1 – 10%	
Week 5	: Synthesizing information from different lecture inputs <ul style="list-style-type: none"> Distinguishing between evidence and evaluation 	
Weeks 6	: SEMESTER BREAK	
Weeks 7-8	: Understanding visual data in a presentation <ul style="list-style-type: none"> Planning visual data Term Paper – Input and finding topic	
	LISTENING TEST 2 – 10%	
Week 9-10	: Oral presentation <ul style="list-style-type: none"> Planning an oral presentation – purpose Factors to consider for effective oral presentation Language use - defending and justifying arguments Preparing for term paper topic proposal presentation	
	TERM PAPER TOPIC PROPOSAL PRESENTATION – 20%	
Week 11	: Effective Impromptu Speech	
	IMPROMPTU SPEECH 1 – 15%	

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REFERENCES: Blass, L and Hartmann, P. (2007). <i>Listening and Speaking. Second Edition</i> . US: McGraw Hill. Chase, B T. (2013). <i>Listening, Speaking and Critical Thinking</i> . Boston: National Geographic Learning. de Chazal, E. and Moore, J. (2013). <i>Oxford EAP – A Course in English for Academic Purposes</i> . Oxford: Oxford University Press. Fulcher, G. (2003). <i>Testing Second Language Speaking</i> . UK: Pearson Education Limited. Grussendorf, M. (2007). <i>English for Presentations</i> . Oxford: Oxford University Press.																																									
ATTENDANCE: Students should adhere to the rules of attendance as stated in the University Academic Regulations:- <ul style="list-style-type: none">• Students must attend not less than 80% of lecture hours.• Students who do not meet the above requirement will not be allowed to attend any lecture and assessment activities and subsequently be awarded a zero (0) mark.• Students will be awarded a Pass or HL if they pass with a total of 60 marks (B-) and above.																																									
GRADING: Course Work – 100%																																									
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