



## Course Outline

| <b>Department &amp; Faculty:</b> Language Academy   | <b>Page 1 of 5</b>   |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
|---|--|--------------------------------------|----------------------------------|---|----------------------------------|--------------------|----|---|----|----|----------------------------|----|---|----|----|---|----|---|-----|----|-------------------------------|
| <b>Code and Subject Name:</b><br>ULAB 6100 Reading Skills for Postgraduates   | <b>Semester:</b> 1<br><b>Academic session:</b> 2017/2018   |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| <b>Total lecture hours :</b><br><b>3 hours x 14 weeks = 42 hours</b>  |  |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| <b>Lecturer:</b> Graduate Faculty of Language Academy<br><b>Coordinator:</b> Dr. Rohani Othman<br><b>Tel no:</b> 07-553 1785<br><b>Email:</b> rohaniiothman@utm.my<br><b>Pre-requisite :</b> IELTS 5.5<br>ELS 107   |  |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| <b>SYNOPSIS:</b><br><br>English for Postgraduate is divided into three separate courses; Listening and Speaking Skills for Postgraduates, Reading Skills for Postgraduates and Writing Skills for Postgraduates. Each course will focus on specific academic skills. This course emphasizes on various skills such as identifying main ideas, generalizing, paraphrasing and summarizing. It is aimed to expose students to reading critically a range of authentic texts drawn from various academic texts. By the end of the course, students should be able to extract important information needed in order to write a term paper.  |  |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| <b>LEARNING OUTCOMES:</b><br><br>By the end of the course, students should be able to:  |  |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No</th> <th style="width: 35%;">Course learning outcomes</th> <th style="width: 15%;">Course learning outcome(s) addressed</th> <th style="width: 15%;">Learning Taxonomy &amp; KI Addressed</th> <th style="width: 30%;">Assessment methods</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td>Extract information from various academic sources</td> <td style="text-align: center;">C1</td> <td style="text-align: center;">C2</td> <td>Reading comprehension test</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Paraphrase and summarize main ideas found in multiple texts</td> <td style="text-align: center;">C4</td> <td style="text-align: center;">C5</td> <td>Summary writing test<br/>Paraphrasing test</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>use self-access learning materials for language development</td> <td style="text-align: center;">CS4</td> <td style="text-align: center;">C3</td> <td>MyLinE self-access activities</td> </tr> </tbody> </table> |  | No                                   | Course learning outcomes         | Course learning outcome(s) addressed      | Learning Taxonomy & KI Addressed | Assessment methods | 1. | Extract information from various academic sources | C1 | C2 | Reading comprehension test | 2. | Paraphrase and summarize main ideas found in multiple texts | C4 | C5 | Summary writing test<br>Paraphrasing test | 3. | use self-access learning materials for language development | CS4 | C3 | MyLinE self-access activities |
| No  | Course learning outcomes   | Course learning outcome(s) addressed | Learning Taxonomy & KI Addressed | Assessment methods                        |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| 1.  | Extract information from various academic sources  | C1                                   | C2                               | Reading comprehension test                |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| 2.  | Paraphrase and summarize main ideas found in multiple texts  | C4                                   | C5                               | Summary writing test<br>Paraphrasing test |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| 3.  | use self-access learning materials for language development  | CS4                                  | C3                               | MyLinE self-access activities             |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| <b>Prepared by:</b><br><b>Name:</b> Dr. Rohani Othman<br><b>Signature:</b>   | <b>Certified by:</b> Deputy Dean (Academic)<br><b>Name:</b> Assoc. Prof. Dr. Faizah Mohamad Nor<br><b>Signature:</b> <br><div style="text-align: center;"> <b>ASSOC. PROF. DR. FAIZAH BINTI MOHAMAD NOR</b><br/>             Deputy Dean<br/>             (Academic &amp; Student Development)<br/>             Language Academy<br/>             UTM Johor Bahru           </div> |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |
| <b>Date:</b> September 2017   | <b>Date:</b> September 2017  |                                      |                                  |   |                                  |                    |    |   |    |    |                            |    |   |    |    |   |    |   |     |    |                               |

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| <b>Department &amp; Faculty:</b> Language Academy                           | <b>Page 2 of 5</b>                                       |
| <b>Code and Subject Name:</b><br>ULAB 6100 Reading Skills for Postgraduates | <b>Semester:</b> 1<br><b>Academic session:</b> 2017/2018 |
| <b>Total lecture hours :</b><br><b>3 hours x 14 weeks = 42 hours</b>        |  |

#### STUDENT LEARNING TIME

| Teaching and Learning Activities  | Student Learning Time (hours) |
|---|-------------------------------|
| 1. Face-to-Face Learning  |                               |
| a. Lecture-Centred Learning   | 42                            |
| i. Lecture  |                               |
| b. Student-Centred Learning (SCL)   | 10                            |
| i. Laboratory   |                               |
| ii. Student-centred learning activities –Active Learning, Project Based Learning                                    |                               |
| 2. Self-Directed Learning   |                               |
| a. Non face-to-face learning or student-centred learning (SCL) such as manual, assignment, module, e-Learning, etc. | 20                            |
| b. Revision   | 20                            |
| c. Assessment Preparations  | 20                            |
| 3. Formal Assessment  |                               |
| a. Continuous Assessment  | 4                             |
| b. MyLinE   | 4                             |
| <b>Total (SLT)</b>  | <b>120</b>                    |

Teaching Methodology

Lecture, Discussion, Consultation, Independent Study.

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|--|--|------|-------|-------------|---|-------------|--|---------|--|--------|-----------------------|-------------|--|
| <b>Code and Subject Name:</b><br><b>ULAB 6100 Reading Skills for Postgraduates</b><br><br><b>Total lecture hours :</b><br><b>3 hours x 14 weeks = 42 hours</b>   | <b>Semester: 1</b><br><b>Academic session: 2017/2018</b>   |      |       |             |   |             |  |         |  |        |                       |             |  |
| <b>WEEKLY SCHEDULE</b><br><br><table> <tr> <th>WEEK</th><th>TOPIC</th></tr> <tr> <td>Weeks 1 - 2</td><td> Overview of the course, expectations and assessment<br/> Identifying genre, audience, purpose, and perspective in texts<br/> Identifying main ideas </td></tr> <tr> <td>Weeks 3 - 4</td><td> Analyzing texts<br/> Determining purpose and structure<br/> Determining stance and perspective of the authors/writers<br/> Examining the writing styles<br/> <b>Reading comprehension test 1 – 20 %</b><br/><br/> <b>Start of MyLinE activities</b> </td></tr> <tr> <td>Weeks 5</td><td> Analyzing texts<br/> Making generalizations and prediction<br/> Determining facts and opinions </td></tr> <tr> <td>Week 6</td><td><b>SEMESTER BREAK</b></td></tr> <tr> <td>Weeks 7 - 9</td><td> Making inferences and drawing conclusions<br/> Evaluating relevance of articles for term paper<br/> <b>Reading comprehension test 2 – 20 %</b><br/> Summarizing texts<br/> Identifying the features and structure<br/> Critical reading to extract important information for term paper<br/> <b>Summary writing test - 20%</b> </td></tr> </table> |  | WEEK | TOPIC | Weeks 1 - 2 | Overview of the course, expectations and assessment<br>Identifying genre, audience, purpose, and perspective in texts<br>Identifying main ideas | Weeks 3 - 4 | Analyzing texts<br>Determining purpose and structure<br>Determining stance and perspective of the authors/writers<br>Examining the writing styles<br><b>Reading comprehension test 1 – 20 %</b><br><br><b>Start of MyLinE activities</b> | Weeks 5 | Analyzing texts<br>Making generalizations and prediction<br>Determining facts and opinions | Week 6 | <b>SEMESTER BREAK</b> | Weeks 7 - 9 | Making inferences and drawing conclusions<br>Evaluating relevance of articles for term paper<br><b>Reading comprehension test 2 – 20 %</b><br>Summarizing texts<br>Identifying the features and structure<br>Critical reading to extract important information for term paper<br><b>Summary writing test - 20%</b> |
| WEEK   | TOPIC  |      |       |             |   |             |  |         |  |        |                       |             |  |
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| Weeks 5  | Analyzing texts<br>Making generalizations and prediction<br>Determining facts and opinions   |      |       |             |   |             |  |         |  |        |                       |             |  |
| Week 6   | <b>SEMESTER BREAK</b>  |      |       |             |   |             |  |         |  |        |                       |             |  |
| Weeks 7 - 9  | Making inferences and drawing conclusions<br>Evaluating relevance of articles for term paper<br><b>Reading comprehension test 2 – 20 %</b><br>Summarizing texts<br>Identifying the features and structure<br>Critical reading to extract important information for term paper<br><b>Summary writing test - 20%</b> |      |       |             |   |             |  |         |  |        |                       |             |  |

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| <b>Code and Subject Name:</b><br><b>ULAB 6100 Reading Skills for Postgraduates</b><br><br><b>Total lecture hours :</b><br><b>3 hours x 14 weeks = 42 hours</b>  | <b>Semester: 2</b><br><b>Academic session: 2016/2017</b> |
| <div data-bbox="217 499 379 533" data-label="Text"> <p>Weeks 10 - 12</p> </div> <div data-bbox="571 499 1295 667" data-label="Text"> <p>Paraphrasing texts<br/> Rephrasing words and changing sentence structures to restate main ideas<br/> Identifying facts and opinions<br/> <b>Paraphrasing test 1 – 15 %</b></p> </div> <div data-bbox="217 734 379 768" data-label="Text"> <p>Weeks 13 -15</p> </div> <div data-bbox="571 734 1318 869" data-label="Text"> <p>Synthesizing texts<br/> Comparing and evaluating information of different texts for term paper<br/> Incorporating ideas from the multiple texts<br/> <b>Paraphrasing test 2 – 15%</b></p> </div> |  |

|   |                            |  |         |         |         |
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| Department & Faculty: Language Academy  |                            | Page 5 of 5                                |         |         |         |
| Code and Subject Name:<br>ULAB xxxx Reading Skills for Postgraduates  |                            | Semester: 2<br>Academic session: 2016/2017 |         |         |         |
| Total lecture hours :<br>3 hours x 14 weeks = 42 hours  |                            |  |         |         |         |
| REFERENCES:   |                            |  |         |         |         |
| <p>de Chazal, E. and Moore, J. (2013). <i>Oxford EAP – Advanced course in English for academic Purposes</i>. Oxford : Oxford University Press.</p> <p>Mikulecky, B. and Jeffries, L. (2007). <i>Advanced Reading Power</i>. New York: Pearson Education.</p> <p>Richmond, R. (2012). <i>Inside Reading The Academic Word List in Context</i>. Oxford: Oxford University Press.</p> <p>Swales, J.M. and Feak, C.B. (2004). <i>Academic Writing for Graduate Students: Essential Tasks and Skills</i>. Ann Arbor, Michigan: University of Michigan Press.</p> <p>Wallace, M. and Wray A (2006). <i>Critical Reading and Writing for Postgraduates</i>. Thousand Oaks: SAGE Publications Ltd.</p> <p>Ward, C. and Gramer, M. (2015). <i>Q : Skills for Success Reading and Writing</i>. Oxford: Oxford University Press.</p> |                            |  |         |         |         |
| ATTENDANCE:   |                            |  |         |         |         |
| Students should adhere to the rules of attendance as stated in the University Academic Regulations:-  |                            |  |         |         |         |
| <ul style="list-style-type: none"><li>• Students must <b>attend not less than 80% of lecture hours</b>.</li><li>• Students who do not meet the above requirement will not be allowed to attend any lecture and assessment activities and subsequently be awarded a zero (0) mark.</li><li>• Students will be <b>awarded a Pass or HL if they pass with a total of 60 marks (B-) and above</b>.</li></ul>  |                            |  |         |         |         |
| GRADING:  |                            |  |         |         |         |
| Course Work – 100%  |                            |  |         |         |         |
| No  | Assessment                 | Number                                     | % each  | % total | Week    |
| 1.  | Reading comprehension test | 2  | 20      | 40      | 4 & 6   |
| 2.  | Summary writing test       | 1  | 15      | 20      | 7       |
| 3.  | Paraphrasing test          | 2  | 15 & 20 | 30      | 11 & 15 |
| 4.  | MyLinE                     | 1  | 10      | 10      | 4 - 15  |
| Overall Total   |                            |  |         | 100     |         |