

UNIVERSITI TEKNOLOGI MALAYSIA
WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION
FOR FULL RESEARCH STUDENTS
FOR 2020/2021 ACADEMIC SESSION

SEMESTER II						
14 MARCH 2021 – 30 SEPTEMBER 2021 (UTM JB) 15 MARCH 2021 – 1 OCTOBER 2021 (UTM KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of Research/Course for Semester I, 2020/2021 Session (ONLINE)	2 weeks	-	1 – 13 Mar 2021		https://my.utm.my
2.	Student start & continue their Research	21 weeks	Week 1 – 21	14 Mar – 30 Sep 2021	15 Mar – 1 Oct 2021	
3.	Application for Reduction and Exemption Tuition Fees	8 weeks	Week 1 – 8	14 Mar – 6 May 2021	15 Mar – 7 May 2021	Birthday of the Sultan Johor (Johor Only) 23 Mar 2021
4.	Deadline for Registration of Courses (ONLINE)	-	-	13 Mar 2021		https://my.utm.my
5.	Late Registration of Courses (WITH PENALTY)	1 week	Week 1	14 -18 Mar 2021	15 – 19 Mar 2021	A penalty of RM100.00 for each course will be imposed for late registration/ amendments
6.	Deadline for Late Registration of Courses (WITH PENALTY)	-	Week 1	18 Mar 2021 3.30 pm	19 Mar 2021 5.00 pm	
7.	Amendments of Course Registration (ONLINE)	1 week	Week 2	21 – 27 Mar 2021		https://my.utm.my
8.	Deadline of Amendments of Course Registration (ONLINE)	-	Week 2	27 Mar 2021		https://my.utm.my
9.	Amendments of Courses Registration (WITH PENALTY)	1 week	Week 3	28 Mar - 1 Apr 2021	29 Mar - 2 Apr 2021	A penalty of RM100.00 for each course will be imposed for late registration/ amendments
10.	Deadline for Amendments of Courses Registration (WITH PENALTY)	-	Week 3	1 Apr 2021 3.30 pm	2 Apr 2021 5.00 pm	
11.	Course Withdrawal (TD)	6 weeks	Week 4 – 9	4 Apr – 13 May 2021	5 Apr – 14 May 2021	Ramadan Begins* (Johor Only) 13 Apr 2021
12.	Faculty Check and Remind Students Who Did Not Register Any Courses	5 weeks	Week 5 – 9	11 Apr – 13 May 2021	12 Apr – 14 May 2021	Nuzul Al Quran (KL Only) 29 Apr 2021
13.	Application for Deferment or Withdrawal of Programme	8 weeks	Week 5 – 11	11 Apr – 27 May 2021	12 Apr – 28 May 2021	Labour Day 1 May 2021 Eid Al-Fitri* 13 – 14 May 2021 Wesak Day 26 May 2021

Prepared by:
 Academic Management Division (AMD)
 Academic Registrar Office (UTM ARO)
 Department of the Deputy Vice-Chancellor (Academic & International)

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14.	Deadline for Application of Reduction and Exemption Tuition Fees Deadline	-	Week 8	6 May 2021 3.30 pm	7 May 2021 5.00 pm	Applications will not be accepted after this date.
15.	Mid Semester Break, Semester II, 2020/2021 Session	1 week	Week 9	9 – 13 May 2021	10 – 14 May 2021	
16.	Deadline for Course Withdrawal (TD)	-	Week 9	13 May 2021 3.30 pm	14 May 2021 5.00 pm	Applications for course withdrawal will not be accepted after this date. A penalty of RM100.00 for each course will be imposed for TD.
17.	Deadline for Application for Deferment or Withdrawal of Programme	-	Week 11	27 May 2021 5.00 pm	28 May 2021 3.30 pm	
18.	Submission of Progress Report	4 weeks	Week 10 – 13	16 May – 11 June 2021		Yang Dipertuan Agong's Birthday 7 June 2021
19.	Final date for Submission of Progress Report	-	Week 13	11 June 2021		
20.	Evaluation of Progress Report by Supervisor	2 weeks	Week 14 – 15	13 – 25 June 2021		Application for Notification Thesis Submission are THREE (3) months before the Expected Date of Thesis Submission.
21.	Deadline for evaluation of Progress Report by Supervisor	-	Week 15	25 June 2021		
22.	AMD Issues Termination Letter For Students Who Did Not Register Any Courses	1 week	Week 16	27 June – 1 July 2021		
23.	Final date for submission of thesis/dissertation	-	-	30 Sep 2021		
Application for Notification Thesis Submission are THREE (3) months before the Expected Date of Thesis Submission						

* **Subject to change**