***BPP1/2016***

**BORANG PEMANTAUAN PRESTASI PELAJAR DAN PERTENGAHAN SEMESTER**

*Half Semester Monitoring Form for Assessing Students’ Attendance and Academic Performance*

**AKADEMI BAHASA**

**SEMESTER I / II / III SESI \_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- |
| **NAMA PENSYARAH *(****Lecturer’s Name)* | **:** |  |
| **KOD DAN NAMA KURSUS**  *(Course Code and Name)*  **FAKULTI DAN SEKSYEN** | **:**  **:** |  |

*(Faculty and Section)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAMA PELAJAR & KAD PENGENALAN**  *(Student’s name and ID)* | **KURSUS**  *(Course)* | **KETIDAKHADIRAN SEBANYAK 20% & LEBIH**  *(Absence - 20% or more )* | **MARKAH LEMAH (KURANG DARI 55% DARIPADA PENILAIAN YANG TELAH DIJALANKAN)**  *(Low marks – less than 55% of the assessment )* | **TINDAKAN PENSYARAH / PENASIHAT AKADEMIK / FAKULTI**  *(Actions taken by the Lecturer/ Academic Advisor/Faculty)* |
|  |  |  |  |  |

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| --- | --- | --- | --- |
| Catatan | 1. | Sila gunakan satu borang untuk satu kursus *(Fill one form for each section)* | |
|  | 2. | Sila catatkan ‘Tiada Masalah’ jika tidak ada pelajar bermasalah dan serahkan borang ini kepada Penyelaras Kursus)  *(State ‘No Problem’ if there is no problematic student and submit this form to the Course Coordinator)* | |
|  | 3. | Sila lampirkan salinan borang kehadiran kelas *(Please attach copy of attendance record)* | |
|  | 4. | Contoh mengira kehadiran pelajar  *(How to calculate students attendance)* |  |
|  |  |  |  |

**Tandatangan Pensyarah : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tarikh : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(Signature) (Date)*